



GROUP LEADER AGREEMENT



The SADD National Conference offers many unique opportunities and experiences. We promote a trip atmosphere in which chaperones and students support one another with respect. As an advisor, it is your responsibility to help make the trip a positive and enjoyable experience for yourself, your students, and your fellow participants. All conference participants are expected to demonstrate high standards of conduct and courtesy and to accept personal responsibility and consequences for their actions. Our goal at SADD and WorldStrides is to make this trip an educational, safe, and enjoyable experience for everyone. We ask each individual's cooperation and commitment to the following guidelines to help meet this goal.

Pre-Conference Responsibilities:

- Review the Student Behavior Contract with your students and their parents and discuss consequences of violation of any rule, **including the possibility of a student's being sent home at the parents' expense.**
- Obtain a signed copy of each Student Conference Participation Form AND Adult Conference Participation Form. Mail one copy of each form to WorldStrides by the deadline, and keep one copy for yourself. **You are required to have a copy of this form for each student and adult in your group. Please keep these with you at all times during the conference, especially when leaving the hotel.** Mail all completed forms to SADD Conference, c/o WorldStrides, PO Box 6276, Charlottesville, VA 22906.

Conference Responsibilities:

- The SADD National Conference is a substance-free event. Any inappropriate behavior, including involvement with illegal drugs, vandalism, theft, or any other type of behavior that is judged to be detrimental to the health, well-being, safety, or reputation of an individual or other conference participants, SADD, or WorldStrides, may result in dismissal from the conference, with travel home at the participant's expense.
- All adult participants must attend the Advisors' Meeting at the start of conference. See the conference program for details.
- ALL advisors are expected to read and promote the outlined rules and procedures set forth in the Student Behavior Contract and to treat others with honesty and respect. If you observe a student in violation of the rules/guidelines, please direct the student to the appropriate activity or to SADD or WorldStrides staff. Notify the student's advisor immediately after the incident. If the situation becomes difficult, please see SADD or WorldStrides staff.
- Group leaders are responsible for making sure their group members comply with all the rules and regulations of any groups/businesses encountered during the trip (such as airlines, hotels, bus companies, etc.). The use of hotel facilities carries with it the responsibility of leaving them in the same condition in which they were found. The conference participant is personally responsible for any damage. Good common sense, respect, and consideration for others and their property should be practiced at all times.
- Ensure that your group respects others. Language and public behavior must be appropriate for participation in a community event and, therefore, the use of profanity, obscene language, or remarks that attack someone based on race, gender, sexual orientation, physical or mental ability, religious practices, or language are unacceptable.
- You are responsible for the students in your delegation at all times. Know where your students are at all times and ensure that you and your students attend all conference activities. It is important that everyone arrives promptly to all general sessions, workshops, and activities.
- Advisors are expected to enforce curfew. Quiet hours at the hotel will be observed from 10:00 PM until 6:00 AM. At 11:00 PM or at the conclusion of conference events/activities for that day should they run past 11:00 PM, all students must be in their rooms and remain there until commencement of the next morning's activities. Advisors are responsible for conducting room checks to ensure their students are in their own rooms. Security guards will be on every floor overnight.
- You may tour the city on your own prior to the opening session of the first day and following closing ceremonies on the afternoon of the final day prior to departure. You may also participate in a community-service project early on the first day prior to registration, if offered. We suggest you request an early arrival or late departure if you wish to have additional time to tour the city.
- Be sure you and your students complete and submit all conference evaluations.

Post-Conference Responsibilities:

- Encourage your students to use the knowledge and ideas gained at the conference by implementing programs in your school and community.
- Follow up on any behavior issues experienced with any of your students at conference.
- Stay informed by visiting the SADD website regularly at www.sadd.org.

I have read and I understand these behavior rules and regulations and will comply with them to the best of my ability.

Signature _____

Date _____

Print Name _____

Group Name _____